

## **PFAnetwork Forum Access Instructions**

Welcome to the PFAnetwork! Please follow these steps to join the PFAnetwork Forum.

## What is the PFAnetwork Forum?

The Forum is an online website where you can connect with other patients and family caregivers in the PFAnetwork. You can use this space to start conversations, ask questions, and access opportunities to partner projects, research teams and national organizations

- 1. Go to https://pfanetwork.discussion.community/
- 2. Click Sign Up in the top right corner



3. Create a username, add your email, and create a password to sign up. Then click 'Create Account'.

	PFAnetwork Forum	TOPICS -	Search	Q	NEW TOPIC	Log In Sign up
	SIGN UP All fields marked with a * are required.					
rr n 23	Usernam	ne * Please enter the n site.	ame by which you would like to log-in and be known on this			
	Email Addre	rss * Your email addres	s will not be publicly revealed.			
	Passwoi	rd *				
	Forum Terms & Rul	les* 🗌 I agree to the F	Forum Terms & Rules			
		CREATE ACCOU	NT			

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4. You will then be asked to check your email to verify the email address you provided.



5. Click the 'Verify email address' button in the email from PFAnetwork Forum.



6. You will then be taken back to the Forum website.

	PFAnetwork Forum	TOPICS	▼ Search	٩	
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7. Click 'PFAnetwork Forum' at the top left of the page to be taken back to the home screen.

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23	All Network – PFAnetwork	Diversity, Equity and Inclusion Workgroup (2)	Los Angeles County Department of Health Services (LAC DHS) Patient Family Partnership Hub	
U			3	
	Welcome! 24 days ago by <u>PFAnetwork</u>	Black Docs Talk COVID Vaccine 3 hours ago by <u>Naomi</u>	Vaccine Information 3 days ago by <u>Libby Hoy</u>	
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8. Then click on the box that says 'All Network – PFAnetwork' to join the PFAnetwork Forum

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9. Now you are in the Forum! You can look through previous posts or create a new post by clicking 'NEW TOPIC' at the top right. Feel free to introduce yourself on the 'Welcome!' post.



## Setting up your profile

1. Click on the button with your initial in the top right and click 'SETTINGS'.

	PFAnetwork Forum	TOPICS    Search	٩	
:=				PFAnetwork     Settings
in.				💉 Edit Profile
	All Network – PFAnetwork	Diversity, Equity and Inclusion	Los Angeles County Department of Health Services (LAC DHS)	+ Followed Content
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	22 days ago by <u>PFAnetwork</u>	Hastings Center Webinar Inequities of 21 hours ago by <u>LibbyHoy</u>	Vaccine Information 21 hours ago by LibbyHoy	
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	1 category is being hidden · Modify filter			

2. To add information to your profile, click 'EDIT PROFILE'

	PFAnetwork Forum	TOPICS	▼ Search			٩	NEW TOPIC	٩	P
=	Edit Profile								
775	Account Info								
23	User	name PFAnetwork							
U	Pass	sword ******							
	Email Ad	idress laura@pfccp	artners.com						
	Preferences								
	Automatically F	Follow Nothing	Topics   Start	Topics I Post In	All Topics				
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	Notifications								

- 3. From here you can fill out information like
  - Name
  - Birthday
  - Gender
  - Location
  - About me

:=	Edit Profile Account Settings
rth.	Username PFAnetwork
23	Full Name
U	Instant Messaging None •
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	User Groups Administrators
	Birthday mm/dd/yyyy
	Gender
	Location
	About Me

4. To add a profile picture, click 'UPLOAD AN AVATAR FROM YOUR COMPUTER'

	Avatar	Upload an avatar from your computer	
	Signature		
		SAVE CHANGES	

- 5. Click 'SAVE CHANGES' to save all your information.
- 6. Click 'PFAnetwork Forum' at the top left of the page to be taken back to the home screen.

PFAnetwork Forum	ICS - Search	
Edit Profile Account Setting.		
Account Info	•	
Username	PFAnetwork	
Password	*****	
Email Address	laura@pfccpartners.com	
Preferences		
Automatically Follow	Nothing Topics I Start Topics I Post In All Topics	
Email Followed Content	Never Weekly Daily Immediately	
Offline		
Messages		
Notifications		

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